



2020 NE 150th Avenue, Portland, OR 97230 (503) 257-0733

If you are interested in running for a position as a Director of the Summerplace Homeowners Association at the 2025 Annual Meeting and election, please submit this form along with a bio of your background (not to exceed 300 words) as soon as possible, but no later than **Noon on August 22, 2025**.

Please review BP 001.3, on the reverse side of this form, that defines Director Terms, Candidate Residency Requirements, Duties of Directors, and Limited Expense Authority of Individual Directors.

YES, I am interested in serving as a Director of the Summerplace Homeowners Association for a three-year (3) term.

NAME _____
(Print)

NAME _____
(Signature)

Street Address _____

Date _____

Please read and initial the following confirming your understanding of eligibility requirements:

I am a Proprietary Member of the Summerplace HOA, and

I have resided in Summerplace for at least one full year as of August 23, 2024

Please mail or deliver to:

Peg Brown, Administrator
Summerplace HOA
2020 N.E. 150th Avenue
Portland, OR 97230

BOARD OF DIRECTORS

DIRECTOR TERMS

The Summerplace Directors are elected during the Annual Meeting each year. Two directors are elected each year to provide continuity of the Board, and shall serve a 3-year term.

The Summerplace Directors shall serve during their respective terms until successors have been elected and qualified as stated in paragraph 4.2 of the Bylaws: Number, Tenure and Qualification.

All Director terms shall begin on January 1 of the year following the October Annual Meeting at which the Directors are elected. Directors-Elect will attend the November and December Board Planning Meetings and Board Meetings and use this period to familiarize themselves with their new responsibilities.

All out-going Directors will fulfill their terms through December 31st, assisting in a smooth transition.

CANDIDATE RESIDENCY REQUIREMENTS

To qualify for nomination to the Summerplace Board of Directors the nominees must be proprietary members of the Association, and must have occupied their residence for a minimum of one year prior to the closing date of the nomination period (not less than 10 days prior to the Annual Meeting).

Immediately after the annual membership meeting in which two new Board members are elected, the Board will convene a meeting to elect officers in open session at the same location as the Annual Meeting.

The President will assign to Board members other advisory positions in addition to their duties as elected officers. (See the Table of Organization.)

DUTIES OF THE DIRECTORS

Directors will be named as Board liaisons to Committees, and in that role they will serve in an advisory capacity. They should attend Committee meetings.

Board members should feel free to meet with the Administrator and should discuss any areas of concern within the Director's assigned areas of responsibility. Only the President will provide instruction to the Administrator. Other Board members should direct their concerns to the President unless otherwise directed by the President.

LIMITED EXPENSE AUTHORITY OF INDIVIDUAL DIRECTORS

Each Director, in their role as a committee liaison, has authority to authorize emergency expenditures for any committee not to exceed \$250.00.